



1322 Fretz Drive • Edmond OK 73003 • president@silverhawkhoa.com
Minutes for SilverHawk HOA Monthly Board Meeting, August 2015

Call Meeting to Order

A Board meeting of the SilverHawk HOA was held on August 3rd, 2015 at the SilverHawk Clubhouse. It began at 7:01pm and was presided over by Chris Painter, with Mandy Lunsford as secretary.

Roll Call & Quorum Determination

Voting members in attendance: Chris Painter, Lisa Slaton, Nick Szymanski, and Mandy Lunsford. Quorum established.

Voting members not in attendance: Jesse Kemp

Guests in attendance included: Gene & Leah Warden, Jesse Painter, TJ Howell, and Virginia Slaton

Approval of Agenda

A motion to approve the agenda was made by Chris Painter and seconded by Nick Szymanski. The motion carried unanimously.

Invitation for Guests to Speak

- a. Discussion about the CCRs, Bylaws, Violation/Fee Schedule, & Detailed Budgets.
- b. Discussion about fixing the broken/missing sidewalks in the neighborhood.

Approval of Minutes

A motion to approve the previous meeting's minutes was made by Chris Painter and seconded by Lisa Slaton. The motion carried unanimously.

Treasurer's Report

The Treasurer's Report was presented by Lisa Slaton.

Committee Reports

- a. **Architectural Committee (Jesse Kemp)**: Absent, no report.
- b. **Legal Affairs/Compliance Committee (Chris Painter)**
 - Attorney is Drafting Bylaws
- c. **Welcoming/Social Committee (Lisa Slaton)**: No report.
- d. **Grounds/Improvements Committee (Nick Szymanski)**
 - Awaiting Bids for Landscape at 178th Entrance
- e. **Pool Committee (Chris Painter)**
 - Pump Repair
 - Pool Rules
 - Signs
 - Pool Card Replenishment
 - Fire Extinguishers
 - Smoke Detectors

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Old Business

Discussion on the following:

- CCR Violation Letters
- Ordering Signs for Entrances
- Add Legal Fees to Budget

New Business

Discussion on the following:

- Process for Reimbursement
- Camera System Access and Control
- Website Updates
- Fence Damage near Clubhouse Parking Lot
- Develop Committee Scope and Responsibility (each chair needs to do this)
- Placing Agenda on DropBox
- Budget Categories
- Water Well

Main Motions

Motion: Moved by Chris Painter and seconded by Lisa Slaton to purchase 50 additional pool key cards for \$370.64. The motion carried unanimously.

Motion: Moved by Chris Painter and seconded by Nick Szymanski to change the pool hours from 10:00am – 10:00pm, to 8:00am – 10:00pm; except on Mondays the hours will stay 10:00am – 10:00pm for weekly cleaning of the pool. Will post signs for closing of the pool for cleaning and adding chemicals as needed. The motion carried unanimously.

Motion: Moved by Lisa Slaton and seconded by Chris Painter to keep the pool open until the last Sunday of September. The motion carried unanimously.

Motion: Moved by Chris Painter and seconded by Lisa Slaton to implement a process to send all receipts to Lisa Slaton (Treasurer) for reimbursement. She will then forward these receipts to Neighborhood Services as approved. The motion carried unanimously.

Motion: Moved by Chris Painter and seconded by Nick Szymanski to say no to the oil company's request to use the neighborhood water well for up to 400 gallons per month. The motion carried unanimously.

Announcements

Next monthly Board meeting will take place at 7:00pm on Tuesday, September 8th at the SilverHawk Clubhouse.

Fall Out this Saturday, August 8th from 5-7pm at the Clubhouse! Bring a dessert to share!

Adjournment

Chris Painter moved that the meeting be adjourned, and this was agreed upon at 8:10pm.