



1326 Fretz Drive • Edmond OK 73003 • president@silverhawkhoa.com
Minutes for SilverHawk HOA Board Meeting, May 2019

Call Meeting to Order

A Board meeting of the SilverHawk HOA was held on May 21st, 2019 at the SilverHawk Clubhouse. It began at 8:03 pm and was presided over by Autumn Harting, with Mandy Lunsford as secretary.

Roll Call & Quorum Determination

Voting members in attendance: Autumn Harting, Mandy Lunsford, Mark Grant, Chad Hoffman, and Lindsey Dowdell. Quorum established.

There were 0 guests in attendance.

Approval of Agenda

A motion to approve the agenda was made by Mark Grant and seconded by Lindsey Dowdell. The motion carried unanimously.

Invitation for Guests to Speak

- No guests present

Approval of Minutes

The previous meeting's minutes were approved through email by Mandy Lunsford, Lindsey Dowdell, and Chad Hoffman on April 28th, and by Mark Grant and Autumn Harting on April 29th. These minutes were posted to the website on April 30th.

Treasurer's Report (Mark Grant): Mark Grant presented the Treasurer's Report.

- Currently waiting on the monthly report from Neighborhood Services
- Discussed invoices for landscaping. Chad will check with M&R to see what is remaining for the pond erosion/rip rap project.

Committee Reports

a. Architectural Committee (Mandy Lunsford):

- No open applications/reviews at this time.

b. Covenants Committee (Autumn Harting):

- The most recent complaints received have been lawn issues and parking issues. Most of these issues need to be sent to the City of OKC.

c. Welcoming/Social Committee (Autumn Harting):

- Two new homeowners were welcomed last month. No social events planned at this time.

d. Grounds/Improvements Committee (Chad Hoffman):

- **Jeff Click Shift Garden & Dump Site Update:** There has been a rain delay – hoping to see some progress by the end of the week. Most of the concrete dump areas have been cleaned up. Some of the dump sites may be from homeowners having storm shelters installed – Chad will check to see what else needs to be removed.

- Discussed planting fruit trees to line the Shift garden – using these instead of the fence, or planting along the fence line.
 - Discussed stocking the ponds with fish. Chad will look into this.
- e. **Pool/Clubhouse Committee (Lindsey Dowdell):**
- **Clubhouse Camera Update:** Cameras are installed and working. We now have more angles and better quality cameras to be able to identify people if needed.
 - Discussed the pool hours continuing to be 10:00am to 10:00pm Tuesday through Sunday. The pool will continue to be closed on Mondays for routine maintenance.

Old Business

- **Pool Repair Update:** The repairs are completed. The pool will be opening on Friday, May 24th at 10:00am. The pool will be vacuumed prior to opening. Discussed reminding homeowners about the some of the pool rules, such as No Smoking, No Glass, No Unsupervised Children Under the Age of 14. Lindsey is going to check with Kara at Neighborhood Services about our County Pool License, and will have Kidd Aquatics post all licenses in the pump room.
- **Tree Replacement (First Car Accident):** The homeowner has paid the landscaper directly for the new tree. The landscaper plans to plant the tree at the same time they are finishing up the pond erosion/rip rap project. It has been too wet to complete the project. Discussed ways to prevent people from continuing to run into the median islands, and the issue of people driving extremely fast and reckless throughout the neighborhood – reflectors, reflective curb paint, speed bumps throughout the neighborhood.

New Business

- **Second Car Accident – Will the Tree Survive?:** The landscaper brought in an Arborist last week to inspect the tree. We have not heard back from the Arborist yet.
- **Cracked Sidewalks & Shattered Light in Median – HOA or City of OKC Responsibilities?:** The City of OKC has a program to help homeowners with the cost of repairing/replacing a sidewalk that is on the homeowner's property, as long as it meets the City of OKC's requirements. Homeowner's must apply at <https://www.okc.gov/departments/public-works/resident-community-resources/sidewalk-repair-replacement-program>. Any sidewalk that is in a common area is the HOA's responsibility, and the City of OKC will not help will repair/replacement costs. The Board will begin assessing all the HOA owned sidewalks to see where any repairs/replacements may be needed. Mandy will submit a request through the City of OKC Action Center to have the shattered street light repaired.



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Motions Approved Via Email Prior to May Meeting:

4/30/2019: Moved by Mark Grant and seconded by Chad Hoffman to approve the proposal from Pro35Tech Services for 10 hours max at \$95 per hour to install the new camera system, and provide up to two hours of training the HOA Board on how to load and use the new app. The motion carried unanimously.

5/3/2019: Moved by Mark Grant and seconded by Chad Hoffman for the HOA to leave a lien in place on a homeowner who has filed bankruptcy, wait until the bankruptcy is done, and not pursue the debt in bankruptcy court. The motion carried unanimously.

5/5/2019: Moved by Autumn Harting and seconded by Lindsey Dowdell to hire Kidd Aquatics to do two more cleanings in May (once every two weeks), and then switch to weekly cleaning for the pool season. The motion carried unanimously.

Next Meeting: Tuesday, June 18th at 7:00pm in the SilverHawk Clubhouse.

Announcements

The SilverHawk Community Pool is opening on Friday, May 24th! Pool hours are 10:00am to 10:00pm Tuesday through Sunday. The pool will be closed every Monday for routine maintenance. Please visit <http://www.silverhawkhoa.com/pool-access-and-rules.html> to review the SilverHawk HOA Pool Rules, and to request your keycard to the pool/clubhouse.

NextDoor is not actively monitored by the Board. Please use the website to contact the HOA <http://www.silverhawkhoa.com/directors.html>

To report a violation, please submit the Violation Report Form: <http://www.silverhawkhoa.com/report-violation-covenants.html>

Please join the HOA mailing list by visiting our website at www.silverhawkhoa.com and opting in on the mailing list pop up. Thank you!

Adjournment

Autumn Harting moved that the meeting be adjourned, and this was agreed upon at 8:55pm.

SilverHawk HOA Secretary

From: HOA Treasurer <treasurer@silverhawkhoa.com>
Sent: Thursday, May 30, 2019 9:39 PM
To: president@silverhawkhoa.com
Cc: vice.president@silverhawkhoa.com; director@silverhawkhoa.com; secretary@silverhawkhoa.com
Subject: Re: APPROVAL NEEDED: May Board Meeting Minutes

Approve.

Mark Grant
Treasurer
Silverhawk HOA

---- On Mon, 27 May 2019 18:49:26 -0500 president@silverhawkhoa.com wrote ----

Looks great - Approve!

Autumn Harting
President | SilverHawk HOA
562.277.0784

---- On Mon, 27 May 2019 11:16:18 -0500 **Lindsey Dowdell** <vice.president@silverhawkhoa.com> wrote ----

Approve

Sent from my iPhone

On May 27, 2019, at 10:43 AM, HOA Director <director@silverhawkhoa.com> wrote:

Approve

---- On Mon, 27 May 2019 08:38:46 -0700 secretary@silverhawkhoa.com wrote ----

Hello everyone,

Attached are the minutes from the May HOA Board Meeting. Please reply to all with your approval or amendments if needed.

Thank you!

Mandy Lunsford

Secretary

SilverHawk HOA Board

Call/Text (405) 208-3939

secretary@silverhawkhoa.com